



January 20, 2010

To all District Presidents:

According to the rules of the IRS, non-profit organizations such as the ISRT and its Districts must now file form **990**. Each District of the Iowa Society of Radiologic Technologists also must now have their own **EIN** (Employer Identification Number) from the IRS prior to filing **990** with the IRS. Form **990** must be filed on a yearly basis. You should be able to use **990-n**, (organizations with less than \$25,000.00 budget). Both forms can be filed on line, are easy to complete, and should only take a few minutes.

**The risk of non-compliance to this change is:**

- 1. After three years of non-filing, the IRS will no longer recognize organizations that fail to file as non-profit.**
- 2. Penalties and back taxes may be assessed by the IRS for failure to file.**

We are asking all of you to please do this, if you have not already completed the process, as soon as possible and to please send a copy to:

President Mythili Rajendran, before May 31, 2010.

[mythili@wfhc.net](mailto:mythili@wfhc.net) or 2510 Neola St., Cedar Falls, IA 50613

For information on getting an EIN from the IRS, go to:

<http://www.irs.gov/businesses/small/article/0,,id=102767,00.html>

For information on filing form 990-n, go to:

<http://www.irs.gov/charities/index.html>

If you have any questions, contact me and I will try to answer them to the best of my ability.

Daniel P. Wolf, R.T. (R)

Executive Committee Chairman, ISRT

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