

# THE IOWA SOCIETY OF RADIOLOGIC TECHNOLOGISTS



## FELLOW GUIDELINES

The purpose of this document is to aid ISRT members who are applying for ISRT Fellow status.

The ISRT Fellow Chair will be responsible for the following:

1. The ISRT Fellow Chair shall be an ISRT Fellow and serve a two-year term.
2. The Chair shall receive the applications and notify the applicants that the applications were received. Any applications received past the due date, will not be evaluated.
3. The application must be received by the ISRT Fellow Chair, via email, postal service or personal delivery, on or before November 1st of the year prior to the expected Fellow elevation.
4. A completed application that is submitted in the correct order consists of:
  1. ISRT Fellow Cover Sheet
  2. Professional CV/Resume
  3. Completely filled-out Application for ISRT Fellow
  4. Verifications for each point claimed
  5. Biographical sketch of no more than 500 words outlining their ISRT activities and careers
  6. Application Fee (sent in with paperwork or paid online at [www.isrt.org](http://www.isrt.org))
5. The application fee of \$50.00 MUST be included with the application in the form of a check or money order made to the ISRT. If the application is sent via email, the payment can be submitted through the [isrt.org](http://isrt.org) website by the November 1st deadline.
6. Applications not containing sufficient points because no verification(s) to the point(s) claimed will be denied. The application fee will NOT be returned. One copy of the application and supporting documents will be retained for files and a report detailing the denial of the application will be made by the ISRT Fellow Chair. The applicant will be allowed to resubmit their application with the proper verification(s) to the point(s) they claim the following year with an application fee of \$35.00.
7. Verification for EACH claimed point shall be one of the following, although, in some cases, there are additional forms of verification. Contact the Fellow Chair if you have questions, they are listed on the ISRT website.
  - ❖ Types of verification:
    - To prove that you were on the Board of Directors for the ISRT, the Board of Directors for a District, all other Board Member Positions, Delegate for the ASRT, Life Member, MJ Keilly Award Recipient, ISRT Annual Meeting Lecturer, Student-Educator Seminar Lecturer, Technologist Scholarship Recipient, Student Scholarship Recipient, ISRT Scientific Exhibit/Essay Competition Winner, and/or served on an ISRT Committee, your verification can be found in the Minutes from a Board of Directors Meeting that are posted in the Hawkeye Static Newsletter on the ISRT website.
      - If there is no documentation to prove one of the listed verifications above, an Affidavit Letter may be written by an ISRT Board Member who served during that time period or the ISRT Historian.
    - To prove you are an ISRT member, please send in a copy of your membership card.
    - To prove you are an ASRT member, please send in a copy of your membership card.
    - To prove you were on an ASRT Committee, visit the ASRT website for verification.

- To prove your degree (only the highest degree will receive points), a copy of the diploma will work as verification. If a copy of the diploma/certificate is not available, a letter/email from the granting institution will be verification.
- To prove your credentials, a copy of the current/active registry/certification agency card showing the certification will serve as verification.
- To verify the amount of years worked in the Radiation Sciences, you will need to provide a list of job titles, the names of the facilities, and the years spent working at each facility. No other documentation is needed.

9. The Chair will provide a report to the President on the November 1st deadline regarding the number of applications received and the names of those applying.

10. The Chair will provide copies of each application for the ISRT Board of Directors to evaluate no later than November 15th of the year received.

11. The ISRT Board of Directors will evaluate the applications before the Winter Board of Directors Meeting.

12. The Chair will make a formal report to the ISRT Board of Directors detailing if each application is correctly submitted at the Winter Board of Directors Meeting.

13. The ISRT Board of Directors will approve/deny all applications for Fellow at the Winter Board of Directors Meeting.

14. The Fellow Chair will contact each applicant and notify them of their approval/denial. Applicants that are approved will be formally invited to the next ISRT Annual Meeting to receive recognition for this high honor.

## ISRT Point Scale

The minimum requirement to achieve Fellow of the Iowa Society of Radiologic Technologists (FISRT) is 100 points.

### *ISRT Service Points per year*

#### A. Board of Directors (Includes the Districts)

President	6
Executive Committee: Senior Executive Chair Junior Executive Chair Executive Secretary	5
President Elect 1st Vice President 2nd Vice President Secretary Member at Large	4
Parliamentarian/Co-Parliamentarian Historian Education Chair Online CE Manager Hawkeye Static Editor Registration Attendant Webmaster Ad Hoc Member Legislative Representative District Representative	3
Delegate to ASRT Annual Meeting	3

#### B. Active ISRT/ ASRT Member

Life Member MJ Keilly Award Recipient	3
Technologist Scholarship Recipient Student Scholarship Recipient	2
ISRT Membership/ASRT Membership	1
ISRT Annual Meeting Lecturer/Student-Educator Seminar Lecturer (1 point per lecture) Maximum 10 points	1
ISRT/ASRT Committee Chair (1 point a year) for each committee served Ex. (Convention General Chair, AV Chair, Program Chair)	2
ISRT/ASRT Committee Member (1 point a year) for each committee served	1

C. ISRT Scientific Exhibit/ Essay Competition

First Place	3
Second Place	2
Third Place	1

*Other Professional Contributions*

A. Education: (Only highest degree will be counted)

PhD/ Other Doctorate	8
Masters	6
BA/BS	4
Associates	2

B. Credentials

Primary Registry: ARRT, NMTCB, ARDMS	5 (per credential)
Post-Primary Certification (CT, M, PET, etc.)	3 (per credential)

C. Employment in the Radiation Sciences: (Maximum of 20 Points)

Each year of full time employment	2
Each year of part-time employment	1

## ISRT FELLOW COVER SHEET

The applicant information below is to be filled out and sent to the ISRT Fellow Chair with the rest of the required paperwork.

### Applicant Information

Name with Credentials: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

*By signing below, I certify the information I provided on and in connection with this form is true and correct to the best of my knowledge.*

Signature: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Date: Application was Received	Date: Application Fee was Received	Date: Applicant was notified of submitted application

ACTION: Approved/Denied	Date: Application was voted on	Date: Applicant was notified of Action

Date and Location: ISRT Fellow Ceremony and Certificate Awarded
Date: ASRT Governance Office notified of Fellow Elevation

## APPLICATION FOR ISRT FELLOW

All applications **MUST** be submitted on the current Fellow application. If additional space is needed, attach a separate sheet after the printed sheet. All activity claimed **MUST** be completed by October 1st of the year the application is submitted.

**ISRT Service**

**A. BOARD OF DIRECTORS**

President

POSITION	YEAR/TERM	POINTS PER YEAR (6)
President		
President		
President		
President		
<b>TOTAL:</b>	-	

Executive Committee: Senior Executive Chair, Junior Executive Chair, Executive Secretary

POSITION	YEAR/TERM	POINTS PER YEAR (5)
<b>TOTAL:</b>	-	

Board Positions: President Elect, 1st Vice President, 2nd Vice President, Secretary, Member at Large

POSITION	YEAR/TERM	TOTAL YEARS	POINTS PER YEAR (4)
<b>TOTAL:</b>	-		

Non Voting Board Positions: Parliamentarian/Co-Parliamentarian, Historian, Education Chair, Online CE Manager, Hawkeye Static Editor, Registration Attendant, Webmaster, Ad Hoc Member, Legislative Representative, District Representative

POSITION	YEAR/TERM	TOTAL YEARS	POINTS PER YEAR (3)
<b>TOTAL:</b>			

Delegate to the ASRT Annual Meeting

POSITION	YEAR/TERM	POINTS PER YEAR (3)
ASRT Delegate		
ASRT Delegate		
ASRT Delegate		
ASRT Delegate		
ASRT Delegate		
ASRT Delegate		
ASRT Delegate		
ASRT Delegate		
ASRT Delegate		
<b>TOTAL:</b>	-	

**B. ACTIVE ISRT/ASRT MEMBER**

Life Member, MJ Keilly Award Recipient

TITLE	YEAR AWARDED	POINTS (3)
Life Member		
MJ Keilly Award Recipient		
<b>TOTAL:</b>	-	

Technologist Scholarship Recipient, Student Scholarship Recipient

TITLE	YEAR AWARDED	POINTS (2)
Technologist Scholarship Recipient		
Student Scholarship Recipient		
<b>TOTAL:</b>	-	

ISRT Membership/ASRT Membership

POSITION	ACTIVE (YES/NO)	POINTS (1)
ISRT Member		
ASRT Member		
<b>TOTAL:</b>	-	



ISRT Annual Meeting Lecturer, Student-Educator Seminar Lecturer:(Maximum of 10 Points)

TYPE of LECTURER	YEAR	TITLE of LECTURE	POINTS per Lecture (1)
<b>TOTAL:</b>	-	-	

ISRT/ASRT Committee Chair

COMMITTEE NAME	YEAR SERVED	POINTS per Committee (2)
<b>TOTAL:</b>	-	

ISRT/ASRT Committee Member

COMMITTEE NAME	YEAR SERVED	POINTS per Committee (1)
<b>TOTAL:</b>	-	

ISRT Scientific Exhibit/ Essay Competition (First-3, Second-2, Third-1)

PLACE	YEAR AWARDED	POINTS
<b>TOTAL:</b>	-	

Other Professional Contributions

Education (Only highest degree will be counted)

PHD/Other Doctorate-8, Masters-6, BA/BS-4, Associates-2

DEGREE	POINTS

Credentials: Primary (ARRT, NMTCB, ARDMS)

CREDENTIAL	YEAR OBTAINED	POINTS (5 per credential)
<b>TOTAL:</b>	-	

Credentials: Post-Primary (CT, M, MR, PET, etc.)

CREDENTIAL	YEAR OBTAINED	POINTS (3 per credential)
<b>TOTAL:</b>	-	

Employment in the Radiation Sciences:(Maximum of 20 Points, Full time and Part time added together)  
**FULL-TIME**

FACILITY	JOB TITLE	DATE STARTED	DATE ENDED	TOTAL YEARS	POINTS (2 per year)
<b>TOTAL:</b>	-	-	-	-	

Employment in the Radiation Sciences:(Maximum of 20 Points, Full time and Part time added together)  
**Part-Time**

FACILITY	JOB TITLE	DATE STARTED	DATE ENDED	TOTAL YEARS	POINTS (1 per year)
<b>TOTAL:</b>	-	-	-	-	

<b>TOTAL POINTS FOR EMPLOYMENT:</b> (Maximum of 20 Points)	
---	--

<b>TOTAL POINTS OF ALL CATEGORIES:</b>	
--	--

(This total number must be 100 or above)